

Parent Photographer Directions - Staples Baseball
Please email questions to info@staplesdiamondclub.org

How to upload photos TO the Shutterfly site (for team parent photographers)

VARSITY

Directions to upload photos to the Shutterfly Team Pages:

1. Navigate to the Varsity, JV or Freshman Baseball Shutterfly share site
(The urls can be found here: http://staplesbaseball.com/?page_id=3363)
2. Click Pictures & Videos Tab
3. Click 'Add Album'
4. Choose UPLOAD tab (Upload no more than 50 of your best photos)
5. Chose "Add Pictures to a NEW ALBUM" and type a name for the new album using the following format:
 - **V_YYYY-MM-DD_Varsity vs XXX** for Varsity.
 - **JV_YYYY-MM-DD_JV vs XXX** for Junior Varsity.
 - **F_YYYY-MM-DD_Freshman vs XXX** for Freshman.*(YYYY-MM-DD=GAME DATE and XXX=OPPOSING TEAM):
Please do NOT forget to add the V_ or JV_ or F_ before the game date because all the albums everyone uploads will dump into 1 place on shutterfly, and they have to then be moved into a Varsity/JV/Freshman folder ... which will not be possible if the V_ or JV_ or F_ is missing in the front of the date!!!
6. Choose the files you want to upload...it may take awhile... When it's done, X out of the add-pictures box.
 - a. Note that I'm going to post to the SHS BB site ALL the photos you include in the album, so please edit them ... there should not be more than 25-50...
7. Check that the photos/album look (on the share site) how you want them... (note you can edit the album name, etc if necessary ... or add more photos - all that is under the 'edit' tab next to the album name.)